

St. Lawrence School
Absence/Late Excuse

Teacher: _____

Date: _____

Student's name: _____

Grade: _____

- Absent from school on: _____ (dates)
- Late to school on: _____ (date) Arrival time: _____

For the following reason:

- Illness (please be specific; sore throat, fever, strep throat, etc...)

- Vacation
- Family Emergency
- Doctor or Dental Appointment
- Other _____

Signature of Parent/Guardian: _____

Friendly Reminders

- Please call the office (225-3870) to report your child absent as early as possible. You may leave a message on the answering machine. **A written/signed excuse is still required.**
- If your child has strep throat, please keep them home until they have completed one full day of medication.
- We ask that you keep your child home until they are fever free for 24 hours for the safety of all of our students.
- All medication, prescription and over the counter, must be brought into school by a parent or guardian with a doctor's order and parent's permission.

Thank you for your help!